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# Statement of Purposes and Rules

## **Gymnastics ACT Inc.** ("Association")

**An Association Incorporated under the Associations Incorporation Act (ACT)**

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**Gymnastics**  
Australian Capital Territory

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# Statement of Purposes and Rules

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# Statement of Purposes and Rules

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## 1. Name

The name of the incorporated association is Gymnastics ACT Inc. (**Association**).

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## 2. Defined Terms and Interpretation

### 2.1 Defined terms

The following definitions apply unless the context requires otherwise.

**Act** means the Associations Incorporation Act (ACT) - 1991.

**ACT** means the Australian Capital Territory

**ACT Gymnastic Events** means events conducted in ACT by the Association that are not under the control of FIG or GA.

**AGM** means the Annual General Meeting of the Association required to be held by the Association in accordance with the Act.

**Appeals By-law** means the By-law issued by the Association under that name, as referred to in Rule 11.2(c).

**Appointed Director** means a Director appointed under Rule 13.10.

**Association** means Gymnastics ACT Inc, being the GA Association Member for ACT.

**By-law** means a by-law made under Rule 20.

**Chair** means the chair of a General Meeting, or Directors' meeting (as applicable) appointed under Rule 8.5 or 15.9.

**Club Member** means a Member admitted to the Association in accordance with Rule 6.3.

**Club Member Associate** means a Member admitted to the Association in accordance with Rule 6.4.

**Committee** means a committee established under Rule 18.

**Delegate** means a representative of a club member duly authorised under Rule 6.3

**Director** means a director of the Association and includes President, Vice President, Elected Directors and Delegate Directors but excludes the Executive Director.

**Directors** means all or some of the directors of the Association acting as a Committee.

**Directors Meetings** means a meeting of the Elected Directors and the Delegate Directors in accordance with Rule 15.1.

**Discipline By-law** means the By-law issued by the Association under that name, as referred to in Rule 11.2(b).

**Delegate Director** means a Director of the Association being the duly authorised representative of a club member elected or appointed in accordance with Rules 13.2, 13.7 or 13.9.

**Executive Director** means a person appointed as Executive Director by the Directors according to the powers conferred on them by Rule 17 and, in the absence of an Executive Director another person or persons appointed by the Directors.

**FIG** means the Fédération Internationale de Gymnastique.

**GA** means Gymnastics Australia Limited.

**GA Association Member** means an association member admitted to GA in accordance with its Constitution or Rules.

**General Meeting** means a general meeting of Members and includes the AGM.

**Grievance By-law** means the By-law issued under that name, as referred to in Rule 11.2(a).

**Gymnastic Events** means competitions, championships, exhibitions and any other events relating to Gymnastics.

**Gymnastics** means the sport of gymnastics, including Gymsports.

**Gymsport** means a gymnastic discipline or sports program as defined by FIG and by GA and accepted by the Association as a program under its jurisdiction.

**Honorary Member** means a Member admitted to the Association in accordance with Rule 6.7.

**Life Member** means a Member admitted to the Association in accordance with Rule 6.8.

**Member** means a member of the Association admitted in accordance with Rule 6.

**Objects** means the objects of the Association set out in the statement of purposes in Rule 3.

**Participant Member** means a Member admitted to the Association in accordance with Rule 6.5.

**Patron** means a patron appointed in accordance with Rule 12.

**Policy** means a policy made under Rule 20.

**President** means the Director who is elected or appointed as President under Rule 13.4 or 13.7.

**Public Officer** means a public officer appointed under Rule 21.

**Registered Office** means the registered office of the Association.

**Registration** means registration of a Member with the Association, such registration being in the form of a signed application form and including the Member's consent to membership of the Association as required by Rule 6.10. Registered has a corresponding meaning.

**Representative** means a person (whether a body corporate representative or proxy) appointed in accordance with the Act to represent a Club Member at a General Meeting of the Association.

**Rules** means these Rules, including the statement of purposes as set out in Rule 3, as amended from time to time, and a reference to a particular Rule is a reference to a Rule of these Rules.

**Special Resolution** means a resolution that must be passed by 75% of those persons entitled to vote voting of the one accord in accordance with these Rules and / or the Act.

**State** means a State or Territory of the Commonwealth of Australia.

**Statutes and Regulations** means the Statutes and Regulations of FIG in force from time to time.

**Technical Member** means a Member admitted to the Association in accordance with Rule 6.6.

**Telecommunication Meeting** means the contemporaneous linking together of persons in oral communications by telephone, audio-visual or other instantaneous means approved by the Directors, and conducted in accordance with Rule 16.

**Vice President** means the Director who is elected or appointed as Vice President under Rule 13.4.

## 2.2 Interpretation

In these Rules unless the context requires otherwise:

- (a) **(presence of a Member)** a reference to a Member present at a General Meeting means the Member present in person or by proxy, attorney or Representative;
- (b) **(document)** a reference to a document or instrument includes any amendments made to it from time to time and, unless the contrary intention appears, includes a replacement;
- (c) **(gender)** words importing any gender include all other genders;
- (d) **(person)** the word person includes a firm, a body corporate, a partnership, a joint venture, an unincorporated body or association or an authority;
- (e) **(successors)** a reference to an organisation includes a reference to its successors;
- (f) **(singular includes plural)** the singular includes the plural and vice versa;

- (g) **(instruments)** a reference to a law includes regulations and instruments made under it;
- (h) **(amendments to legislation)** a reference to a law or a provision of a law includes amendments, re-enactments or replacements of that law or the provision, whether by a State or the Commonwealth or otherwise;
- (i) **(include)** the words include, includes, including and for example are not to be interpreted as words of limitation;
- (j) **(signed)** where, by a provision of these Rules, a document including a notice is required to be signed, that requirement may be satisfied in relation to an electronic communication of the document in any manner permitted by law or by any State or Commonwealth law relating to electronic transmissions or in any other manner approved by the Directors; and
- (k) **(writing)** writing and written includes printing, typing and other modes of reproducing words in a visible form including, without limitation, any representation of words in a physical document or in an electronic communication or form or otherwise.

### 2.3 **Associations Incorporation Act**

- (a) In these Rules, unless the context requires otherwise, an expression has, in a provision of these Rules that deals with a matter dealt with by a particular provision of the Act, the same meaning as in that provision of the Act.
- (b) The Model Rules for an Incorporated Association in the Regulations are displaced by these Rules and accordingly do not apply to the Association.

### 2.4 **Headings**

Headings are inserted for convenience and do not affect the interpretation of these Rules.

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### **3. Statement of Purposes**

#### **3.1 Statement of Purposes**

The Association's purpose is to manage and develop Gymnastics in the ACT and to represent the interests of the Association as the GA Association Member in the ACT and, in co-operation with GA and other GA Association Members, to co-ordinate and provide for the participation by ACT athletes, coaches and officials in Gymnastics and approved State, national and international competitions.

#### **3.2 Objects**

The Objects for which the Association is established are to:

- (a) manage and develop Gymnastics in the ACT;
- (b) be the GA Association Member in ACT and to comply with the applicable sections of the Constitution and by-laws of GA;
- (c) work cooperatively with the other GA Association Members and GA and others to conduct, encourage, promote, advance, control and manage Gymnastics in the ACT;
- (d) provide for the conduct, encouragement, promotion and administration of Gymnastics activities through and by Members and GA for the mutual and collective benefit of the Members;
- (e) adopt, formulate, issue, interpret, implement and amend from time to time by-laws, policies, Rules and such other regulations as are necessary for the control, conduct and good management of Gymnastics in the ACT;
- (f) act in good faith and loyalty to ensure the maintenance and development of the Association and GA, its standards, quality and reputation for the collective and mutual benefit of the Members;
- (g) promote, manage and control ACT Gymnastics Events and to assist GA, as mutually agreed with GA, to promote, manage and control national and international Gymnastics Events held in the ACT;
- (h) affiliate and otherwise liaise with GA, FIG and such other bodies as may be desirable to achieve these Objects;
- (i) strive for government, commercial and public recognition of the Association, the Members and all Gymsports; and
- (j) undertake and/or do all things or activities which are necessary, incidental or conducive to the advancement of these Objects.

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### **4. Powers**

Solely for furthering the Objects, the Association, in addition to any other powers it has under the Act, has the legal capacity and powers of an incorporated Association as set out in the Act.

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## **5. Income and Payments**

### **5.1 Application of Income**

All the Association's profits (if any), other income and property, however derived, must be applied only to promote its Objects.

### **5.2 No Dividends, Bonus or Profit to be Paid to Members**

None of the Association's profits, other income or property may be paid or transferred to the Members, directly or indirectly, by way of dividend, bonus or otherwise, provided that nothing in these Rules will prevent the payment by way of grant or subsidy to any Member which is itself a non-profit association or corporation solely for the advancement of the objects of such Member and the Objects of the Association.

### **5.3 Payments in Good Faith**

Rule 5.2 does not prevent the payment in good faith on commercial terms to an employee or Member, or to a legal entity or business of which an employee or Member (or an employee of a Member) is a partner or an employee (or otherwise associated):

- (a) of remuneration for services to the Association;
- (b) for goods supplied to the Association in the ordinary course of business;
- (c) of interest on money borrowed from them by the Association at a rate not exceeding the rate fixed for the purposes of this Rule 5.3 by the Association in a General Meeting; or
- (d) of reasonable rent for premises, equipment or services let by them to the Association.

### **5.4 Accounting Records**

The Executive Director must:

- (a) collect and receive all monies due to the Association and make all payments authorised by the Association; and
- (b) keep proper accounting and other records and distribute copies of financial statements as required by the Act.

### **5.5 Signature**

All cheques, drafts, bills of exchange, promissory notes and other negotiable instruments must be authorised by at least two Directors or by one Director and the Executive Director or by such person or persons as the Association authorise in General Meeting.



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## **6. Membership**

### **6.1 Categories of Members**

Membership of the Association will be divided into the following categories:

- (a) First Members;
- (b) Club Members;
- (c) Club Member Associates
- (d) Participant Members;
- (e) Technical Members;
- (f) Honorary Members; and
- (g) Life Members.

### **6.2 First Members**

At the time of adoption of these Rules, the Club Members of the Association are the Members set out in Schedule One (the “**First Members**”).

### **6.3 Club Members**

- (a) An incorporated body or group of persons providing a Gymnastics program may apply to become a Club Member of the Association in accordance with the By-laws and will, upon Registration with the Association, become a Club Member of the Association subject to the provisions of these Rules.
- (b) Each Club Member is entitled to attend, debate and vote at all General Meetings.
- (c) Each Club Member will furnish a written appointment to the Association of a Delegate who is the person authorised to act for and on behalf of the Club Member in all its dealings with the Association as if it were the Club Member itself so acting.
- (d) Each Club Member is entitled to any benefits of Membership prescribed to apply to Club Members in the By-laws.

### **6.4 Club Member Associates**

- (a) An incorporated body or group of persons providing a Gymnastics program may apply to become a Club Member Associate of the Association in accordance with the By-laws and will, upon Registration with the Association, become a Club Member Associate of the Association subject to the provisions of these Rules.
- (b) A Club Member Associate is not entitled to stand for any elected position on the GACT Board.

- (c) A Club Member Associate is not entitled have a Delegate Director on the GACT Board.
- (d) A Club Member Associate is not entitled to nominate any other person as Delegate Director.
- (e) A Club Member Associate is permitted to attend any General Meeting on written application to the association in the form set out in the By-Laws, but is not entitled to debate or vote, save as required by the Act.
- (f) A Club Member Associate is entitled to any benefits of Membership prescribed to apply to Associate Club Members in the By-laws.

## 6.5 Participant Members

- (a) An individual that is recognised by a Club Member as a participant member will, upon registration with the Club Member in accordance with its Rules, automatically become a Participant Member of the Association subject to the provisions of these Rules.
- (b) A Participant Member is permitted to attend any General Meeting on written application to the association in the form set out in the By-Laws, but is not entitled to debate or vote, save as required by the Act.
- (c) Each Participant Member is entitled to any benefits of Membership prescribed to apply to Participant Members in the By-laws.

## 6.6 Technical Members

- (a) An individual that wishes to be accredited by the Association, as a coach or judge of a Gymsport will, upon Registration with the Association as a coach or judge of a Gymsport, automatically become a Technical Member of the Association subject to the provisions of these Rules.
- (b) A Technical Member is permitted to attend any General Meeting on written application to the association in the form set out in the By-Laws, but is not entitled to debate or vote, save as required by the Act.
- (c) Each Technical Member is entitled to any benefits of Membership prescribed to apply to Technical Members in the By-laws.

## 6.7 Honorary Members

- (a) An individual who holds an Official Position with the Association, or who holds an administrative position in Gymnastics with the Association, will be eligible to apply for membership of the Association as an Honorary Member of the Association subject to the provisions of these Rules.
- (b) A Honorary Member is permitted to attend any General Meeting on written application to to the association in the form set out in the By-Laws, but is not entitled to debate or vote, save as required by the Act.
- (c) Each Honorary Member is entitled to any benefits of Membership prescribed to apply to Honorary Members in the By-laws.

## 6.8 Life Members

- (a) An individual who has contributed long and meritorious service to the Association may be elected as a Life Member at any AGM by a Special Resolution.
- (b) A Member or a Director may nominate an individual for election as a Life Member of the Association in accordance with the By-law referred to in Rule 6.8(f).
- (c) Nominations for a Life Member must set out the reasons why, in the opinion of the nominator, the nominee should be considered for Life Membership.
- (d) If the nomination does not satisfy the eligibility criteria set out in the By-law referred to in Rule 6.8(f), the Directors may decide not to submit the nomination to the next AGM for approval. If this occurs the Directors shall provide reasons for their decision to the nominator.
- (e) A Life Member is entitled to the following privileges:
  - (i) notice of, and attendance at, any General Meetings but no right to debate or vote at any General Meeting;
  - (ii) subject to any separate agreement with the Association to the contrary, has no obligation, and may not be required, to pay any subscription or other amount; and
  - (iii) invitations to major Gymsport Events controlled by the Association.
- (f) A By-law will list the eligibility criteria and nomination procedure relating to Life Membership applications.

## 6.9 Membership subscriptions

- (a) Subject to Rule 6.9(c), the Association in a General Meeting must determine from time to time:
  - (i) the amount (if any) payable by an applicant for membership;
  - (ii) the amount (if any) of the annual subscription payable by each Member; and
  - (iii) the due dates for such payment.
- (b) Subject to Rule 6.9(c), the Association may determine any other amount to be paid by each Member, or any class of Members, whether of a recurrent or any other nature, from time to time at any General Meeting.
- (c) No application fee or subscription will be payable for membership as an Honorary Member or Life Member.
- (d) Each Member must pay the Association the amounts determined according to this Rule 6.9.

#### **6.10 Deferral or Reduction of Subscriptions**

The Directors may defer the obligations of a Member to pay a subscription or other amount, or reduce (including to zero) the subscription or other amount payable by a Member, if the Directors are satisfied that:

- (a) there are reasonable grounds for doing so;
- (b) the Association will not be materially disadvantaged as a result; and
- (c) the Member agrees to pay the deferred or (if greater than zero) the reduced subscription or other amount within a time fixed by the Directors.

#### **6.11 Admission of Club Members**

A Club Member will become a Member, and the Directors will direct the Public Officer to record their name in the Register of Members kept by the Association, only upon meeting the criteria applicable to the relevant category of membership and provided the Member has signed an application in which the Member undertakes to:

- (a) be bound by these Rules, the Statutes and Regulations and By-laws;
- (b) pay the fees and subscriptions determined to apply to the Member under Rule 6.9; and
- (c) support the Association in the encouragement and promotion of its Objects.

#### **6.12 Ceasing to be a Member**

A person or club ceases to be a Member, as the case may be, on:

- (a) resignation;
- (b) death;
- (c) the termination of their membership according to these Rules;
- (d) if a club or an incorporated body being dissolved or otherwise ceasing to exist;
- (e) no longer meeting the requirements for membership according to this Rule 6.

#### **6.13 Register of Members**

- (a) The Association must keep a register of all Members in accordance with the Act.
- (b) The register is available for inspection free of charge, during normal Association office hours, by any Member upon request.
- (c) A Member may make a copy of entries in the register.

#### **6.14 No Claim Against the Association**

No Member whose membership ceases has any claim against the Association or the Directors for damages or otherwise arising from cessation or termination of membership.

### 6.15 **Limited Liability**

Members have no liability in that capacity except as set out in Rule 27.1

### 6.16 **Non-assignability**

Membership is personal to each Member. No Member shall, or purport to, assign the rights comprising or associated with membership to any other person and any attempt to do so shall be void.

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## 7. **General Meetings**

### 7.1 **Power to Convene a Meeting**

The Directors may convene a General Meeting or AGM when they think fit and must do so if required by the Act.

### 7.2 **AGM**

- (a) AGMs of the Association are to be held:
  - (i) once in each year;
  - (ii) according to the Act; and
  - (iii) on a date and at a venue determined by the Directors.
- (b) The notice convening the AGM must specify that the meeting is an AGM.
- (c) At least 28 days prior to the proposed date of the AGM, the Executive Director will:
  - (i) notify all Club Members of the date and location of the AGM;
  - (ii) request nominations for Elected Delegates from Club Members; and
  - (iii) request from Club Members notices of motions, which must be received no less than 14 days prior to the AGM.
- (d) At least seven days prior to the AGM, the Executive Director will provide to all Club Members:
  - (i) all information required to be included in accordance with the Act;
  - (ii) a list of all nominations received for positions to be elected at the relevant AGM.

### 7.3 **General Meeting**

- (a) Notice of a General Meeting of Members must be given:
  - (i) to all Members entitled to attend the General Meeting, the Directors, any Patrons of the Association; and otherwise
  - (ii) in accordance with Rule 25 and the Act.

- (b) If the meeting is to be held in two or more places, the technology that will be used to hold the meeting in that manner.
- (c) At least 14 days' notice of the time and place of a General Meeting must be given, together with:
  - (i) in the case of a proposed Special Resolution, the intention to propose the Special Resolution and the terms of the proposed Special Resolution; and
  - (ii) any notice of motion received from any Member or Director.

#### **7.4 No Other Business**

No business other than that stated in the notice of meeting may be transacted at an AGM.

#### **7.5 Cancellation or Postponement of General Meeting**

Where a General Meeting (including an AGM) is convened by the Directors they may, if they think fit, cancel the meeting or postpone the meeting to a date and time they determine. However, this Rule does not apply to a General Meeting convened:

- (a) by the Directors at the request of Delegates; or
- (b) by a court.

#### **7.6 Written Notice of Cancellation or Postponement of General Meeting**

Notice of the cancellation or postponement of a General Meeting must state the reasons for doing so and be given to:

- (a) each Member entitled to attend the General Meeting; and
- (b) each other person entitled to notice of a General Meeting.

#### **7.7 Contents of Notice Postponing General Meeting**

A notice postponing a General Meeting must specify:

- (a) the new date and time for the meeting;
- (b) the place where the meeting is to be held, which may be either the same as or different to the place specified in the notice originally convening the meeting; and
- (c) if the meeting is to be held in two or more places, the technology that will be used to hold the meeting in that manner.

#### **7.8 Number of Clear Days for Postponement of General Meeting**

The number of clear days from the giving of a notice postponing a General Meeting to the date specified in that notice for the postponed meeting must not be less than the number of clear days notice of that General Meeting required to be given by Rule 8.8.

### 7.9 **Business at Postponed General Meeting**

The only business that may be transacted at a postponed General Meeting is the business specified in the notice originally convening the meeting.

### 7.10 **Representative at Postponed General Meeting**

Where:

- (a) by the terms of an instrument appointing a Representative of a Delegate Director, that Representative is authorised to attend and vote at a General Meeting to be held on a specified date or at a General Meeting or General Meetings to be held on or before a specified date; and
- (b) the date for the meeting is postponed to a date later than the date specified in the instrument,

then that later date is substituted for the date specified in the instrument appointing that Representative of a Delegate Director, unless the appointing Member notifies the Association in writing to the contrary at least 48 hours before the time at which the postponed meeting is to be held.

### 7.11 **Non-receipt of Notice**

The non-receipt of a notice convening, cancelling or postponing a General Meeting by, or the accidental omission to give a notice of that kind to, a person entitled to receive it, does not invalidate any resolution passed at the General Meeting or at a postponed meeting or the cancellation or postponement of the meeting.

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## **8. Proceedings at General Meetings**

### **8.1 Number for a Quorum**

The quorum for a General Meeting is one more than half the number of the eligible Directors entitled to vote as per Rule 13.

### **8.2 Requirement for a Quorum**

- (a) An item of business may not be transacted at a General Meeting unless a quorum is present when the meeting proceeds to consider it.
- (b) If a quorum is present at the beginning of a meeting it is taken to be present throughout the meeting unless the Chair of the meeting (on their own motion or at the request of a Member who is present) declares otherwise.

### **8.3 Quorum and Time**

If within 30 minutes after the time appointed for a General Meeting a quorum is not present, the meeting:

- (a) if convened by, or on requisition of, Members is dissolved; and
- (b) in any other case stands adjourned to such other day, time and place as the Chair determines.

### **8.4 Adjourned Meeting**

If a quorum (determined in accordance with Rule 8.1) is not present within 30 minutes after the time appointed for the adjourned meeting, the meeting is dissolved.

### **8.5 President to Preside over General Meetings**

- (a) The President is entitled to preside as Chair at General Meetings.
- (b) If a General Meeting is convened and the President is not present within 15 minutes after the time appointed for the meeting or is unable or unwilling to act, the following may preside as Chair (in order of entitlement):
  - (i) the Vice President;
  - (ii) a Director chosen by a majority of the Directors present;
  - (iii) the only Director present; or
  - (iv) any Member who is entitled to vote and is chosen by a majority of the Members present and entitled to vote.



## **8.6 Conduct of General Meetings**

- (a) The Chair:
  - (i) has charge of the general conduct of the meeting and of the procedures to be adopted;
  - (ii) may require the adoption of any procedure which in their opinion is necessary or desirable for proper and orderly debate or discussion or the proper and orderly casting or recording of votes; and
  - (iii) may, having regard where necessary to the Act, terminate discussion or debate on any matter whenever they consider it necessary or desirable for the proper conduct of the meeting; and
- (b) A decision by the Chair under this Rule 8.6 is final.

## **8.7 Adjournment of General Meeting**

- (a) The Chair may with the consent of any meeting at which a quorum is present, and must if so directed by the meeting, adjourn the meeting or any business, motion, question, resolution, debate or discussion being considered or remaining to be considered by the meeting.
- (b) The adjournment may be either to a later time at the same meeting or to an adjourned meeting at any time and place agreed by vote of the Members present.
- (c) Only unfinished business is to be transacted at a meeting resumed after an adjournment.

## **8.8 Notice of Adjourned Meeting**

- (a) It is not necessary to give any notice of an adjournment or of the business to be transacted at any adjourned meeting unless a meeting is adjourned for 28 days or more.
- (b) In that case, at least the same period of notice as was originally required for the meeting must be given for the adjourned meeting.

## **8.9 Questions Decided by Majority**

Except in the case of a Special Resolution, a resolution is carried if a simple majority of the votes cast on the resolution are in favour of it.

## **8.10 Equality of Votes**

Where an equal number of votes are cast in favour of and against the resolution, the resolution is not carried.

### 8.11 Declaration of Results

- (a) At any General Meeting a resolution put to the vote of the meeting must be decided on a show of hands unless a poll is properly demanded and the demand is not withdrawn.
- (b) A declaration by the Chair that a resolution has on a show of hands been carried or carried unanimously, or by a particular majority, or lost, and an entry to that effect in the minutes of the meetings of the Association, is conclusive evidence of the fact.
- (c) Neither the Chair nor the minutes need state, and it is not necessary to prove, the number or proportion of the votes recorded for or against the resolution.

### 8.12 Poll

- (a) If a poll is demanded by not less than three Members, it must be taken in the manner and at the date and time directed by the Chair, and the result of the poll is the resolution of the meeting at which the poll was demanded.
- (b) A poll demanded on the election of a Chair or on a question of adjournment must be taken immediately.
- (c) A demand for a poll may be withdrawn.
- (d) A demand for a poll does not prevent the General Meeting continuing for the transaction of any business other than the question on which the poll was demanded.

### 8.13 Objection to Voting Qualification

- (a) An objection to the right of a person to attend or vote at a General Meeting (including an adjourned meeting):
  - (i) may not be raised except at that meeting; and
  - (ii) must be referred to the Chair, whose decision is final.
- (b) A vote not disallowed under the objection is valid for all purposes.

### 8.14 Chair to Determine any Poll Dispute

If there is a dispute about the admission or rejection of a vote, the Chair must decide it and the Chair's decision made in good faith is final.

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## **9. Votes of Members**

### **9.1 Votes of Members on Show of Hands**

On a show of hands each Member present and eligible to vote at a General Meeting has only one vote.

### **9.2 Votes of Members on a Poll**

On a poll taken at a meeting at which they are present each Member has only one vote.

### **9.3 Right to Appoint Corporate Representative**

Each Club Member entitled to vote is entitled to appoint an individual as their representative to attend General Meetings of the Association.

### **9.4 Right to Appoint Proxy**

- (a) A Club Member entitled to appoint a Delegate Director to attend a General Meeting of the Association is entitled to appoint another person as their proxy to attend the meeting in their place.
- (b) A proxy has the same rights as the Delegate Director at the meeting and may be appointed in respect of more than one meeting.

### **9.5 Form of Proxy**

The instrument appointing a proxy may be in the form detailed at Annex A.

### **9.6 Minutes of Meetings**

The Executive Director must keep minutes of the resolutions and proceedings of each General Meeting.

### **9.7 Resolutions not in General Meeting**

- (a) If all Members entitled to vote sign a document containing a statement that they are in favour of a resolution in terms set out in the document, a resolution in those terms is deemed to have been passed at a General Meeting of the Association held at the time on which the document was signed by the last Member entitled to vote.
- (b) For the purposes of Rule 9.7(a), two or more separate documents containing statements in identical terms each of which is signed by one or more Members entitled to vote are deemed together to constitute one document containing a statement in those terms signed by those Members on the respective days on which they signed the separate documents.
- (c) A facsimile transmission or other form of visible or other electronic communication purported to be signed by a Member for the purpose of this Rule is deemed to be a document in writing signed by that Member.

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## **10. Obligations to GA**

### **10.1 Enforcement of Rules**

The Association must promulgate and make its best efforts to abide by and have its Members abide by the appropriate parts of the Constitution and the relevant By-laws, Rules and regulations of GA.

### **10.2 General Obligations**

The Association will:

- (a) provide GA with copies of its audited accounts, annual report and associated documents following its AGM;
- (b) adopt Rules which reflect and which are, to the extent permitted or required by the Act, generally in conformity with GA's Constitution;
- (c) do all that is necessary to enable the objectives of GA to be achieved within the Association's jurisdiction and at all times act on behalf of and in the interests of the Members and Gymnastics.

### **10.3 Operation of Constitution**

The Association and the Members agree:

- (a) that they are bound by this Constitution;
- (b) that they recognise GA as the only peak national body in Australia for Gymnastics;
- (c) to act in good faith and loyalty to maintain and enhance the Association, GA and Gymnastics, its standards, quality and reputation for the collective and mutual benefit of the Members and Gymnastics;
- (d) at all times to operate with and promote mutual trust and confidence between the Association, the Members and GA and work cooperatively with each other in the pursuit of the Objects;
- (e) not to do or permit to be done any act or thing which might adversely affect or derogate from the standards, quality and reputation of Gymnastics and its maintenance and development;
- (f) to promote the economic and sporting success, strength and stability of each other and to act cooperatively with each other in pursuit of the Objects;
- (g) to act for and on behalf of the interests of Gymnastics, the Association, the Members and GA ; and
- (h) that should the Association have administrative, operational or financial difficulties, the Members may act to assist the Association in whatever manner and on such conditions as it considers appropriate, if requested.

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## 11. Grievances and Discipline of Members

### 11.1 Jurisdiction

All Members will be subject to, and must submit to, the jurisdiction, procedures, penalties and appeal mechanisms of the Association set out in these Rules and the By-laws.

### 11.2 By-laws

The Directors must make a By-law or By-laws:

- (a) for the hearing and determination of:
  - (i) grievances by any Member who feels aggrieved by a decision or action of the Association (or a Club Member provided that all avenues of appeal available under the Constitution or Rules of the Club Member have been exhausted); and
  - (ii) disputes between Members relating to the conduct or administration of Gymnastics (the **Grievance By-law**);
- (b) for the discipline of Members (the **Discipline By-law**); and
- (c) for the formation and administration of an Appeals Tribunal which must be independent of any party before it on the matter which is the subject of the appeal in question (the **Appeals By-law**).

### 11.3 Sanctions for Discipline of Members

Without limiting the matters that may be referred to in the Discipline By-law, any Member that has:

- (a) breached, failed, refused or neglected to comply with a provision of these Rules, the By-laws or any other resolution or determination of the Directors or duly authorised Committee; or
- (b) acted in a manner unbecoming of a Member or prejudicial to the Objects and interests of the Association and/or Gymnastics; or
- (c) brought the Association or Gymnastics into disrepute,

shall be liable to the sanctions set out in that By-law, including termination of membership.

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## **12. Patrons**

### **12.1 Appointment and Removal of Patrons**

The Directors may appoint and remove Patrons of the Association.

### **12.2 Rights of Patrons**

Patrons are:

- (a) entitled to notice of all General Meetings;
- (b) entitled to attend and speak at General Meetings; and
- (c) not entitled to vote at any General Meeting.

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## **13. Directors**

### **13.1 Number of Directors**

The Directors will be:

- (a) the President, as an elected Director;
- (b) the Vice President, as an elected Director;
- (c) Delegate Directors (in addition to the elected Directors) consisting of one Delegate of each Club Member; and
- (d) up to two more elected Directors.

### **13.2 First Directors**

At the time of adoption of these Rules, the First Directors of the Association are set out in Schedule Two (the “**First Directors**”).

### **13.3 Eligibility**

- (a) A person may not hold office as a Director who:
  - (i) is an employee of the Association; or
  - (ii) is a GA director or employee of GA.
- (b) No more than two of the Elected Directors may come from the same Club Member.
- (c) One person is not permitted to hold two positions on the Committee.
- (d) The President and Vice President may not come from the same Club Member.
- (e) A Director who accepts a disqualifying position must notify the other Directors of that fact immediately and is deemed to have vacated office as Director.

- (f) A person elected or appointed as a Director at the time of holding a disqualifying position must immediately resign from that disqualifying position.

#### **13.4 Nomination for Election**

- (a) At least 28 days prior to the proposed date of the AGM at which a resolution or resolutions will be proposed to fill the vacancy in the positions of President or Vice President, the Executive Director will request from Club Members nominations (which comply with this Rule 13.4) for election to the position falling vacant, which must be received no less than 14 days prior to the AGM.
- (b) A Delegate Director may nominate, in respect of the vacancy in the position of President or Vice President that is to be the subject of an election at the next AGM. If elected to either position, the Club Member must nominate a new Delegate Director.
- (c) A nomination must:
  - (i) specify that the nominee is nominated as President, Vice President or Elected Director;
  - (ii) specify the Club Member of the nominee;
  - (iii) be in writing and signed by the nominator, a seconder and the nominee; and
  - (iv) the nominator or seconder must be an officer bearer of the Club Member and duly authorised by the committee of that Club Member.

#### **13.5 Term of Office of Directors Generally**

Subject to Rules 13.8 and 13.9, a Director will hold office for a term of two years.

#### **13.6 Office Held until End of Meeting**

A retiring Director holds office until the end of the meeting at which that Director retires but, subject to Rule 13.8, is eligible for re-election or re-appointment.

### **13.7 Delegate Director Appointed at General Meeting**

- (a) At a General Meeting the Association may, by resolution, fill the vacancy by appointing the duly authorised representative of a Club Member to that office if:
  - (i) a Delegate Director retires; or
  - (ii) at the commencement of, or during which, there is a vacancy in the office of a Delegate Director,
- (b) A Delegate Director appointed under this Rule 13.7 takes office at the end of the meeting at which they are appointed.
- (c) If one of the Directors to retire is, or the vacancy is for the position of, the President, the election to fill that office must be held before the appointments to fill the other vacancies.

### **13.8 Maximum Term of Office for President and Vice President**

- (a) A President and Vice President may not serve more than four consecutive terms as a President or Vice President, as applicable (but may, if elected or appointed, continue to serve as a Director).
- (b) If a President or Vice President has served four consecutive terms as President, they may not be elected as President or Vice President again until the second AGM after the end of their fourth term of office.

### **13.9 Casual Vacancy**

- (a) The Directors may at any time appoint a person to be a Director to fill a casual vacancy.
- (b) A casual vacancy (as defined in Rule 13.14) may be filled:
  - (i) in the case of a Delegate Director, by the duly authorised representative of a Club Member as a casual vacancy;
  - (ii) in the case of an Appointed Director, by the Directors in accordance with Rule 13.10.
- (c) A Delegate Director appointed under this Rule 13.9:
  - (i) must have their position as Delegate Director confirmed by resolution at the next AGM; and
  - (ii) if so confirmed, holds office until the end of the term of the Delegate Director in whose place they were appointed.
- (d) Service as a Delegate Director under this Rule 13.9 is a full term of office for the purposes of Rules 13.5 and 13.8.



### 13.10 Elected Directors

- (a) In addition to the President and the Vice President, the Delegate Directors may themselves elect up to two other Directors to the Committee because of their special business acumen and/or technical skills.
- (b) Subject to Rule 13.14, an Appointed Director appointed under this Rule holds office for a term of two years but is eligible for re-appointment.

### 13.11 Remuneration of Directors

Subject to Rule 13.12, a Director may not be paid for services as a Director but, with the approval of the Directors and subject to the Act, may be:

- (a) paid by the Association for services rendered to it; and
- (b) reimbursed by the Association for their reasonable travelling, accommodation and other expenses when:
  - (i) travelling outside of the ACT on specific Association business where the entitlement to and the level of such reimbursement have been previously agreed by the Association; or
  - (ii) otherwise engaged in the affairs of the Association.

### 13.12 Honorarium

The Association may in General Meeting by ordinary resolution determine to pay a Director an ex-gratia payment for special services rendered.

### 13.13 Removal of Director

- (a) Subject to the provisions of the Act, the Association may in General Meeting by ordinary resolution remove any Director prior to the expiration of that Director's term of office.
- (b) Unless otherwise resolved at a General Meeting, a Director removed in accordance with Rule 13.13(a) cannot be re-appointed as a Director within two years of their removal.

### 13.14 Vacation of Office

The position of a Director becomes vacant if the Director:

- (a) is removed in accordance with Rule 13.13;
- (b) becomes of unsound mind or a person whose person or estate is liable to be dealt with in any way under a law relating to mental health;
- (c) resigns office by notice in writing to the Association;
- (d) accepts appointment to, or becomes the holder of, a disqualifying position as set out in Rule 13.3 and does not resign from that position; or
- (e) is not present personally at three consecutive Directors' meetings without leave of absence from the Directors.

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## **14. Powers and Duties of Directors**

### **14.1 Directors to Manage the Association**

The Directors are to manage the Association's business and may exercise those of the Association's powers that are not required, by the Act or by these Rules, to be exercised by the Association in General Meeting.

### **14.2 Specific Powers of Directors**

Without limiting Rule 14.1 the Directors may exercise all the Association's powers to borrow or raise money, to charge any property or business or give any other security for a debt, liability or obligation of the Association or of any other person.

### **14.3 Extension of Times and Dates**

Where these Rules require that something be done by a particular time, or within a particular period, or that an event is to occur or a circumstance is to change on or by a particular date, the Directors may in their absolute discretion extend that time, period or date as they think fit.

### **14.4 Appointment of Attorney**

The Directors may appoint any person to be the Association's attorney for the purposes, with the powers, authorities and discretions, for the period and subject to the conditions they think fit.

### **14.5 Provisions in Power of the Attorney**

A power of the attorney granted under Rule 14.4 may contain any provisions for the protection and convenience of persons dealing with the attorney that the Directors think fit and may also authorise the attorney to delegate (including by way of appointment of a substitute attorney) all or any of the powers, authorities and discretions of the attorney.

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## **15. Proceedings of Directors**

### **15.1 Directors Meetings**

- (a) Subject to Rule 15.1(b), the Directors may meet together for conducting business, adjourn and otherwise regulate their meetings as they think fit.
- (b) The Directors must meet at least five times in each year.

### **15.2 Questions Decided by Majority**

A question arising at a Directors' meeting is to be decided by a majority of votes of the Directors present in person or by proxy and entitled to vote.

### **15.3 Proxy and Voting**

A Director who is present at a Directors' meeting as a proxy for a Delegate Director has, in addition to their own vote, one vote for the absent Delegate Director who would be entitled to vote if present at the meeting and for whom that person is a proxy.

#### **15.4 Chair's Casting Vote**

The Chair of the meeting will not have a casting vote.

#### **15.5 Quorum**

More than half the number of Directors eligible to vote constitutes a quorum.

#### **15.6 Effect of Vacancy**

- (a) The continuing Directors may act despite a vacancy in their number.
- (b) However, if the number of Directors is reduced below the number required for a quorum, the remaining Directors may act only for the purpose of filling the vacancies to the extent necessary to bring their number up to that required for a quorum or to convene a General Meeting as defined in Rules 13.9 and 13.10.

#### **15.7 Director Attending and Voting by Proxy**

- (a) A Director may attend and vote by proxy at a Directors' meeting, if the proxy:
  - (i) is another Director; and
  - (ii) has been appointed in writing signed by the appointor.
- (b) The appointment must be for a particular meeting.

#### **15.8 Convening Meetings**

A Director may, and the Executive Director on the request of a Director must, convene a Directors' meeting.

#### **15.9 President to Preside at Directors' Meeting**

- (a) The President is entitled to preside as Chair at a Directors' meetings.
- (b) If the President is not present and able and willing to act within 15 minutes after the time appointed for a meeting or has signified an intention not to be present and able and willing to act, the following may preside as Chair (in order of entitlement):
  - (i) the Vice President;
  - (ii) a Director chosen by a majority of the Directors present.

#### **15.10 Circulating Resolutions**

- (a) The Directors may pass a resolution without a Directors' meeting being held if all of the Directors who are entitled to vote on the resolution sign a document containing a statement that they are in favour of the resolution set out in the document.
- (b) Separate copies of the document may be used for signing by the Directors if the wording of the resolution and statement is identical in each copy.
- (c) The resolution is passed when the last Director signs.

### 15.11 **Validity of Acts of Directors**

- (a) Everything done at a Directors' meeting or a Committee meeting, or by a person acting as a Director, is not valid if it is discovered later that there was some defect in the appointment, election or qualification of any of them or that any of them was disqualified or had vacated office.
- (b) Everything passed at a non-valid Directors' meeting or Committee meeting, as defined in Rule 15.11(a), has to be re-presented to a valid meeting for discussion and ratification.

### 15.12 **Conflicts**

- (a) A Director shall declare to the board of Directors that Director's interest in any matter in which any conflict of interest arises as defined by the Act, and unless otherwise determined by the Directors, that Director must absent himself or herself from discussion of such matter and shall not be entitled to vote in respect of such matter.
- (b) In the event of any uncertainty in this regard, the issue shall immediately be determined by a vote of the Directors or, if this is not possible, the matter shall be adjourned or deferred to the next meeting.
- (c) The Executive Director shall maintain a register of declared interests.

### 15.13 **Minutes**

The Directors must cause minutes of meetings to be made and kept by the Executive Director.

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## **16. Telecommunication Meetings of the Association**

### **16.1 Telecommunication Meeting**

A General Meeting or a Directors' Meeting may be held by means of a Telecommunication Meeting, provided that the number of Members or Directors (as applicable) participating is not less than a quorum required for a General Meeting or Directors' Meeting. All provisions of these Rules relating to a meeting apply to a Telecommunication Meeting in so far as they are not inconsistent with the provisions of this Rule 16.

### **16.2 Conduct of Telecommunication Meeting**

The following provisions apply to a Telecommunication Meeting of the Association:

- (a) all persons participating in the meeting must be linked by telephone, audio-visual or other instantaneous means for the purpose of the meeting;
- (b) each of the persons taking part in the meeting must be able to hear and be heard by each of the other persons taking part at the commencement of the meeting and each person so taking part is deemed for the purposes of these Rules to be present at the meeting;
- (c) at the commencement of the meeting each person must announce his or her presence to all other persons taking part in the meeting;
- (d) a person may not leave a Telecommunication Meeting by disconnecting his or her telephone, audio-visual or other communication equipment unless that person has previously notified the Chair;
- (e) a person may conclusively be presumed to have been present and to have formed part of a quorum at all times during a Telecommunication Meeting unless that person has previously notified the Chair of leaving the meeting; and
- (f) a minute of proceedings of a Telecommunication Meeting is sufficient evidence of the proceedings and of the observance of all necessary formalities if the minute is certified to be a correct minute by the Chair.

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## **17. Executive Director**

### **17.1 Appointment of Executive Director**

The Directors may appoint an Executive Director as an employee of the Association.

### **17.2 Powers, Duties and Authorities of Executive Director**

- (a) The Executive Director holds office on the terms and conditions (including as to remuneration) and with the powers, duties and authorities, determined by the Directors.

- (b) The exercise of those powers and authorities, and the performance of those duties, by the Executive Director are subject at all times to the control of the Directors.
- (c) The Executive Director's role is to implement the strategies, plans and policies approved by the Directors and is responsible for the management and direction of the Association and its finances.

### **17.3 Suspension and Removal of Executive Director**

Subject to the terms and conditions of the appointment, the Directors may suspend or remove the Executive Director from that office.

### **17.4 Executive Director to Attend Meetings**

The Executive Director is entitled, subject to a determination otherwise by the Directors, to attend all meetings of the Association, all meeting of the Directors and any Committees and may speak on any matter, but does not have a vote.

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## **18. Committees**

### **18.1 Committees**

The Directors may delegate any of their powers to Committees consisting of those persons they think fit (including Directors, individuals and consultants), and may vary or revoke any delegation.

### **18.2 Powers Delegated to Committees**

- (a) A Committee must exercise the powers delegated to it according to the terms of the delegation and any directions of the Directors.
- (b) Powers delegated to and exercised by a Committee are taken to have been exercised by the Directors.

### **18.3 Committee Meetings**

Committee meetings are governed by the provisions of these Rules dealing with Directors' meetings, as far as they are capable of application.

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## **19. Gymsports Committees**

### **19.1 Gymsports Committees**

- (a) Each Gymsport will be administered by a Gymsport Committee established in accordance with Rule 18 and this Rule 19.
- (b) The Directors will establish a By-law for each Gymsport Committee.
- (c) In respect of each Gymsport Committee the By-law must provide for its functions, elections, membership and operations.

## 19.2 Functions of Gymsport Committee

- (a) Each Gymsport Committee may make recommendations to the Directors and will implement resolutions of the Directors.
- (b) The major functions of each Gymsport Committee will be to:
  - (i) manage the operations of the Gymsport Program within the ACT in accordance with the Association's policy and procedures and in consultation with the Executive Director;
  - (ii) implement technical and operational policies and procedures as directed by the relevant GA Gymsport Sports Management Committee;
  - (iii) provide technical direction to the Gymsport community in the ACT;
  - (iv) prepare policies and regulations for approval by the Directors;
  - (v) review performance and undertake forward planning; and
  - (vi) prepare budget estimates and reports as required for approval by the Directors.

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## 20. Policies and By-laws

### 20.1 Making and Amending Policies and By-laws

- (a) The Directors may from time to time make Policies and By-laws, which in their opinion are necessary or desirable for the control, administration and management of the Association's affairs, and may amend, repeal and replace those Policies and By-laws.
- (b) The Association in General Meeting may amend, repeal or replace any Policy or By-law made by the Directors, but that does not affect the validity of anything previously done by the Directors or anyone pursuant to that Policy or By-law.
- (c) The policies and By-laws referred to in Rule 20.1(a) will only take effect 14 days after the service of notice to the Club Members and shall be of force and effect on that date unless a majority of the Club Members, in writing seek, a review of the By-law.

### 20.2 Effect of Policies and By-laws

A Policy or By-law:

- (a) is subject to these Rules;
- (b) must be consistent with these Rules; and
- (c) when in force, is binding on all Members and has the same effect as a provision in these Rules.

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## **21. Public Officer**

- (a) The Association shall be represented by a Public Officer in accordance with the requirements of the Act.
- (b) The Public Officer shall be appointed by the Directors and shall hold office in accordance with the Act.

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## **22. Inspection of Records**

### **22.1 Right of the Members to Inspect Records**

Members shall have the right to inspect documents of the Association as permitted in the By-law referred to in Rule 22.2.

### **22.2 Inspection By-law**

A By-law shall be made which sets out procedures relating to the inspection of documents of the Association by Members. This By-law will set out, among other things:

- (a) the extent to which documents will be made available for inspection;
- (b) the times and places at which documents may be inspected; and
- (c) the conditions applying to such inspection.

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## **23. Common Seal**

- (a) The Association shall have a Common Seal bearing the words, “The Common Seal of Gymnastics ACT Inc.”
- (b) Any documents required to be executed under Seal on behalf of the Association shall be executed under the Common Seal of the Association.
- (c) Two Directors or one Director and the Executive Director shall countersign every instrument to which the Seal may be affixed by resolution of the Directors.
- (d) The Public Officer shall be responsible for the security of the Common Seal.

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## **24. Accounts**

### **24.1 Accounting Records**

The Directors will cause proper accounting and other records to be kept and will distribute copies of financial statements as required by the Act.

### **24.2 Auditor**

A properly qualified auditor shall be appointed by the Directors and the remuneration of such auditor fixed and duties regulated in accordance with the Act.



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## **25. Service of Documents**

### **25.1 Document Includes Notice**

In this Rule 25, **document** includes a notice.

### **25.2 Methods of Service on a Member**

The Association may give a document to a Member:

- (a) personally;
- (b) by sending it by post to the address for the Member in the Register or an alternative address nominated by the Member; or
- (c) by sending it to a fax number or electronic address nominated by the Member.

### **25.3 Methods of Service on the Association**

A Member may give a document to the Association:

- (a) by delivering it to the Registered Office;
- (b) by sending it by post to the Registered Office; or
- (c) by sending it to a fax number or electronic address nominated by the Association.

### **25.4 Post**

A document sent by post is taken to have been received on the second business day after the date of its posting.

### **25.5 Fax or Electronic Transmission**

If a document is sent by fax or electronic transmission, delivery of the document is taken:

- (a) to be effected by properly addressing and transmitting the fax or electronic transmission; and
- (b) to have been delivered on the business day following its transmission.

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## **26. Indemnity**

### **26.1 Indemnity of Officers**

Every person who is or has been:

- (a) a Director;
- (b) a Executive Director; or
- (c) a Public Officer,

is entitled to be indemnified out of the property of the Association against:

- (d) every liability incurred by the person in that capacity (except a liability for legal costs); and
- (e) all legal costs incurred in defending or resisting (or otherwise in connection with) proceedings, whether civil or criminal or of an administrative or investigatory nature, in which the person becomes involved because of that capacity,

unless:

- (f) the Association is forbidden by statute to indemnify the person against the liability or legal costs; or
- (g) an indemnity by the Association of the person against the liability or legal costs would, if given, be made void by statute.

## 26.2 Insurance

The Association may pay or agree to pay, whether directly or through an interposed entity, a premium for a contract insuring a person who is or has been a Director, Public Officer or Executive Director against liability incurred by the person in that capacity, including a liability for legal costs, unless:

- (a) the Association is forbidden by statute to pay or agree to pay the premium; or
- (b) the contract would, if the Association paid the premium, be made void by statute.

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## 27. Winding Up

### 27.1 Contributions of Members on Winding Up

- (a) Each Member must contribute to the Association's property if the Association is wound up while they are a Member or within one year after their membership ceases.
- (b) The contribution is for:
  - (i) payment of the Association's debts and liabilities contracted before their membership ceased;
  - (ii) the costs of winding up; and
  - (iii) adjustment of the rights of the contributories among themselves,and the amount is not to exceed \$20.00.
- (c) No other Member shall be required to contribute to the Association's property if the Association is wound up.

### 27.2 Excess Property on Winding Up

- (a) If on the winding up or dissolution of the Association, and after satisfaction of all its debts and liabilities, any property remains, that property must be given or transferred to another body or bodies:

- (i) having objects similar to those of the Association; and
  - (ii) whose Constitution prohibits (or each of whose Constitutions prohibit) the distribution of its or their income and property among its or their members to an extent at least as great as is imposed under these Rules.
- (b) That body is, or those bodies are, to be determined by the Members at or before the time of dissolution or, failing that determination, by a judge who has or acquires jurisdiction in the matter.

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## **28. Alteration of Rules**

These Rules shall not be altered except by Special Resolution and in accordance with the Act.

## **Schedule 1 - First Members**

- (a) Canberra City Gymnastics Club Inc
- (b) Southern Canberra Gymnastics Club Inc
- (c) Woden Valley Gymnastics Club Inc
- (d) Canberra Trampoline Sports Club Inc
- (e) Bungendore Gymnastics Academy
- (f) Queanbeyan YMCA

## Schedule Two - First Directors

The first Directors as at the date of adoption of these Rules are:

- (i) Tony Davidson [President];
- (ii) Lesley Dickens [Vice President];
- (iii) Kathleen Graham [Director];
- (iv) Diana Kirk [Director];
- (v) Mary Hewett [Delegate of Canberra City Gymnastics Club];
- (vi) Nicole Cochrane [Delegate of Southern Canberra Gymnastics Club];
- (vii) Jason Ciesiolka [Delegate of Woden Valley Gymnastics Club];
- (viii) Kerrin Madden [Delegate of Canberra Trampoline Sports Club]; and
- (ix) Lyndal Bowron [Delegate of Bungendore Gymnastics].

## Gymnastics ACT Inc.

## PROXY FORM

<p><b>Member</b></p> <p>_____</p> <p><i>(full name of Member – please print)</i></p> <p>_____</p> <p><i>(address)</i></p>
---

<p><b>Appoints</b></p> <p>_____</p> <p><i>(name, or office held, of Proxy – please print)</i></p> <p>_____</p> <p><i>(address)</i></p>
--

to vote for me on my behalf (with discretion as to any business not referred to below) at the Directors Meeting of the Association to be held on [insert date], and at any adjournment of that meeting.

(Voting instructions to be indicated by a mark in the appropriate box. If no instruction is given the Proxy may vote as that person thinks fit, or abstain).

<b>Business</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>
1. [Resolution]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. [Resolution]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<p><b>SIGNATURE</b></p> <p>_____</p> <p><i>(Individual / Attorney / Authorised Representative)</i></p> <p>_____</p> <p><i>Name and capacity of signing party (please print)</i></p>
---

Note this form must be presented to the Chair of the meeting prior to its commencement.